

# WA250 – WAWF Receiving Report

A sample of a fictitious WA250 Receiving Report. [Learn more below](#) about this form.

## WAWF Receiving Report / Invoice

Form Complies With FAR 53.105

<b>CONTRACT TYPE:</b> <input checked="" type="checkbox"/> Goods <input type="checkbox"/> Services		<input type="checkbox"/> RFID Data Included <input checked="" type="checkbox"/> RFID To Follow <input type="checkbox"/> RFID Not Applicable		<input type="checkbox"/> Alternative Release Procedure (ARP) <input type="checkbox"/> Certificate Of Conformance (COC)									
1. PROCUREMENT INSTRUMENT ID (CONTRACT) NO. SPRDL1-15-C-0174			ORDER NO.		8. INVOICE NO./DATE		7. PAGE OF 1 1		8. ACCEPTANCE POINT SOURCE				
2. SHIPMENT NO. MPT0003		3. DATE SHIPPED 2016JUL22		4. B/L TCN 1HLD0		5. DISCOUNT TERMS B							
9. PRIME CONTRACTOR MIL-PAC TECHNOLOGY 1672 MAIN STREET RAMONA, CA 92065				CODE 1HLD0		10. ADMINISTERED BY DCMA ORLANDO 3555 MAGUIRE BLVD ORLANDO, FL 32803-3728				CODE S1002A			
11. SHIPPED FROM MIL-PAC TECHNOLOGY 1672 MAIN STREET RAMONA, CA 92065				CODE 1HLD0		FOB: D		12. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER SOUTH ENTITLEMENT OPERATIONS P.O BOX 182284 COLUMBUS, OH 43218-2284				CODE HQ0338	
13. SHIPPED TO SU W4GG HQ US ARMY TACOM TEAM ARMOR PARTNERSHIP FACILITY WHSE BLDG 88037 LOGISTICS LANE FORT HOOD, TX 76544-5060				Ship-in-Place CODE W90454		14. MARKED FOR CODE							
15. ITEM NO.	16. STOCKPART NO.	DESCRIPTION				17. QUANTITY SHIP/REC'D	18. UNIT	19. UNIT PRICE	20. AMOUNT				
0001AA	5998-01-562-6598	ZERO LOT TEST P/N: 12472808-2 PARTIAL LOT, ACTUAL ITEM QUANTITY: 3 UID: D2429012472808-2000088763 D2429012472808-2000088764 D2429012472808-2000088765				0	LO	1,500.01					
21. Contract Quality Assurance (CQA) <input type="checkbox"/> FAST-PAY At: <input checked="" type="checkbox"/> ORIGIN <input type="checkbox"/> DESTINATION Inspection By DODAAC: S1002A * ORIGINAL SIGNED IN WAWF * DCMA ORLANDO 3555 MAGUIRE BLVD ORLANDO, FL 32803-3728						Enter following office codes, if applicable. Local Processing Office (LPO) DODAAC: Issued By DODAAC: SPRDL1						Sub-Total: \$0.00 Freight Charges: \$0.00 Total Amount: \$0.00 Gross Weight: 22 (Pounds)	
23. CONTRACTOR USE ONLY													

## WA250 Form

The WA250, which is short for WAWF-DD250, is a variant of the traditional DD250 specifically for WAWF, including data fields introduced for it. It can be used in place of the DD250, which has been obsoleted, removed from the DFARS.

The WA250 includes indicators for

- RFID type: Included, Pack Later and None
- Shipment Type: Goods versus Services
- Alternative Release Procedures (ARP)
- Use of standard Certificate of Conformance (COC)
- Local Processing Office (LPO) DODAAC
- Buying Office DODAAC
- Fast Pay Acceptance
- Notice of Approval in WAWF in lieu of signature

## Form DD250

The [DD250](#) is the traditional receipt and acceptance instrument for shipments on defense contracts. Predating advances like copiers and laser printers, the original DD250 was an eight-part form with interleaved carbon-paper, allowing copies to be distributed to all required parties, but not allowing for mistakes! Mandated by DFARS Appendix F, the original form was distributed by the Government Printing Office.

The introduction of the Xerox copier allowed for single-part, fanfold, DD250 forms to be completed by computer systems and 'xeroxed' for distribution. The introduction of the first laser-printed version of the form by Mil-Pac in 1989 eliminated the need for fan-fold forms.

The introduction of Wide Area Workflow (WAWF) began the gradual replacement of the paper DD250 for receipt and acceptance of defense contract shipments with the electronic acceptance in WAWF. After the full adoption of WAWF as the method of Government acceptance for defense contracts, the DD250 requirement was removed from the DFARS. It remains in use as a highly recognizable traveler for defense shipments.

Choice of hard copy documentation for WAWF transactions is a matter of preference rather than regulation.